

## **Pastoral Council Meeting Minutes – June 28, 2023**

Participants: Fr. Mike Jendrek, Kevin Burgess, Elizabeth Ruppert Bulmer, Mike Czlonka, Bernadine Crosby, Paul Dallavalle, Elizabeth Brownlee, Ric Massimei, Tom Terneus, and Finance Council Representative - Rick Hess.

Opening Prayer – Fr. Mike Jendrek

### **Discussion Agenda Items:**

- a. Parish Census - New Parish Directory Update
  - The in-person Mass attendees are not sustainable and have not regained pre-COVID numbers. This decline is a focus of the Strategic Plan group.
  - The Parish Directory effort will be postponed until after the Strategic Plan is more fully developed (approximately September 2023).
  - Note from April 2023 Pastoral Council meeting: “WeRemember” company was selected to sponsor the Parish Directory photo-taking. Their contact information will be retained for a later call-back.
- b. New Pastoral Council Members/Recorder – Those joining the Council starting in July will be Kathy Brady, Steve Harmel, Rick Keegan, Jennifer Lagana, Pam Lemanski, Ken Schmidt.
- c. Departing Pastoral Council Members include: Elizabeth Ruppert Bulmer, Linda Fallowfield, Ric Massimei, David Mutschler, Amy Richardson, Tom Terneus, and Meeting Recorder - Christie Best.
- d. Property maintenance and Corner Clean-up
  - The cost to maintain the corner area of Hwy 424 / Hwy 214 intersection is \$400 per month. Homestead Gardens will be contacted to discuss if they would like to assist in the beautification of the Hwy 424 / Hwy 214 intersection.
  - Note from April 2023 Pastoral Council meeting: Holy Family contracted a new company, “Garcia Landscaping”, for the landscaping of the entire campus property.
- e. Additional Support to Fr. Mike
  - Direct support and help is not desired, however see paragraph (f) for ways to assist the Parish Community.

- f. Volunteers in Parish Ministries – Encouraging Participation
  - Eucharistic Ministers needed for both species of Body and Blood of Jesus.
  - Ushers are needed for all Masses, especially 5PM Saturday.
  - Recommendations included: 1) challenging ministry leads to recruit more people through face-to-face personal invitations, 2) have one or two ministry leads publically invite new members from the cantor’s microphone each week (during the announcements), 3) conduct a ministry fair 9-10 September for volunteer sign-up (this has not been effective in the past).
  
- g. Moving the Celebration of Mass to the Church Hall
  - Due to the installation of the new HVAC system, Mass will be celebrated in the Church Hall between September to the end of November 2023.
  - The live streaming of Mass is in question because the sensitive (and expensive) equipment is not set-up to video the Hall.
  
- h. Extending “Summer Mass Schedule”
  - Having Mass in the Hall may extend the “summer schedule” of only two Masses on Sunday because the construction disruption and space requirements for Faith Formation (Religious Education).
  - Finding and paying for substitute priests is more difficult with a greater number of retiring priest out-pacing the newly ordained priests.
  
- i. Highlighting Vocations
  - Recently eight newly ordained priests entered service.
  - Recommendation: Highlight the call to the priesthood during each Mass celebration for the next month.

**Pastor’s Remarks: Fr. Mike Jendrek**

- a. All Discussion Topics Already Covered Above
  
- b. Budget
  - There are two budget proposals, one with a 3% pay increase for Parish Staff Employees, and another proposal without the pay increase.
  - The operations and maintenance costs were at a “break-even” point by the end of the budget cycle (30 June 2023). Next year will not be as good due to the added expenses of the new HVAC system. Some ministries may need to have smaller budgets.

**Closing Prayer – Fr. Mike Jendrek**

The Next Meeting Dates (7:00pm, in Classrooms 10 and 11):

- September 27, 2023
- November 29, 2023
- January 24, 2024
- February 28, 2024
- April 24, 2024
- June 26, 2024

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