



## Holy Family Pastoral Council Meeting Minutes

**Holding to the truth, we pass on the catholic and apostolic faith.**

**Thursday, May 21, 2015, 7:30 p.m., Classroom 12-13**

**Attendance:** Rick Hess, Jack Weaver, Stephen Ayers, Franklin Daly, Loretta Haring, John Mantini, Doni Dondero, Dan Brown, Sean Burke, Mary Ann Sabo, Father Andy, Maureen Konschnik

**Opening Prayer** – Steve Ayers

**Welcome and Announcements**

**Approval of Minutes** - April Meeting Minutes approved as presented.

**Pastor's Remarks** - Parish Updates

- Staff Updates - Director of Family Ministry: Job offer has been made for a new Director of Family Ministry and the role definition is being finalized before the announcement is made.
- Recreation Facilities Planning: Planning for recreational facility: no hall conversion planned; variance in place for some expansion of footprint; Jim Cush retained to do small feasibility study with focus on keeping costs reasonable.
- Papal Visit Updates: Mass on 9/23 at Catholic University will be ticketed so Father Andy is going ahead with the plan for having four buses leave from Holy Family for the 9/27 mass in Philadelphia. For anyone interested in the CU mass the CU website is the best resource.
- Fall Synod of the Family Activities: Focus for the fall at Holy Family will be on the family and evangelization efforts.
- Novena for Vocations: A novena for vocations is planned for June 12-20 at Holy Family and Father Andy is organizing a "Vocation Awareness" Committee for the parish.

**Reports**

- PC Executive Committee: Met 5/8/2015; next meeting 6/12/2015
  - Confirmation Interviews and First Communion Feedback: Confirmation interviews by council members went well and the overall impression was that it was a great experience and all involved got an appreciation of the program and Mike McDonald's efforts.
  - Pastoral Council Executive Committee Election at June Meeting: The officer slate needs to be voted on at our June 23 meeting. Anyone interested should inform Rick Hess. There are no at-large or pillar member vacancies to fill this year. Mike McDonald will be contacted regarding any youth representative vacancies. Mary Ann, Loretta, and Rick have only one more year on the council and Rick reminded the council that the vice chair will be responsible for managing the election process for 2016-2017. The PC slate nomination and confirmation process will begin in February 2016.
  - 2015-2016 Proposed PC Meeting Dates: A copy of the proposed PC meeting dates for 2015-2016 is attached.
  - STAND / Shield the Vulnerable Training: Rick reminded everyone to complete STAND training.



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- Development Committee
  - Golf Tournament: The Golf Tournament is confirmed for September 28 and the committee is seeking foursomes and sponsors.
  - Brick Sales: Brick sales are ongoing
  - Raffle: The raffle for a trip has been delayed until the fall.
- Finance Committee
  - Draft FY 2016 Budget: The finance committee is finalizing the budget for 2015-2016.
  - FY 15 Budget/Actual: A report on the nine months ending 3/31/15 compared to the current year budget and the proposed budget was submitted. Offertory continues to track to plan, however snow removal expenses exceeded budget (which had provided for higher levels of expense). Ministry requests for funding for the next year have been met. The final budget will be brought back to the Council at the June 23 meeting. There was a question on the mortgage balance - it is \$1,151,246 at the end of May.
  - Embracing our Mission Campaign: The Council discussed the rebate from the Embracing our Mission campaign. Our annual rebate is still approximately \$100,000 but will increase when the AOB portion of the campaign is paid in full. There was discussion on whether parishioners would have concern if, in addition to mortgage reduction, a portion of the rebate was used for parish improvements. Council members made several suggestions regarding how to inform parishioners about other possible uses under consideration, including: web site posting, weekly bulletin and Holy Family e-mail “blast” notification, informal survey, and Mass announcements. All communications should emphasize that mortgage curtailment remains our first priority, but that the parish also wishes to address the need for some facility improvements.
  - Multipurpose Facilities: The ongoing concern that current facilities are inadequate to accommodate certain youth activities, attract greater participation, and compete with other local, faith-based facilities was discussed. The Pastoral Council and Pastoral Leadership are committed to supporting our youth programs and developing an action plan to address current concerns.
- Pillar Reports
  - Evangelization: Written report accepted.
  - Religious Education
    - Elementary Faith Formation and Youth Ministry: Written reports were submitted in advance and accepted by the Council.
    - Doni is continuing to work with Mike and Sharon on training and teaching techniques for catechists.
    - An on-line survey regarding the quality of our religious education program was completed by many parents. The results were on the whole positive, and some identified weaknesses were reviewed and discussed with the catechists.
  - Stewardship & Service: The Parish picnic is planned for September 13 from noon to 4pm, with outdoor Mass at 5pm. Loretta reminded us that the Council and the Fellowship Committee are co-hosts of the event and that help is needed with set-up, clean-up, and with assistance during the event.



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### **Old Business**

- **Matthew Kelley:** Ann Dowling, who could not be at the meeting, submitted an excellent summary of the Matthew Kelley Passion & Purpose seminar, which was circulated to the Council members. Everyone who attended found it worthwhile. Decision Point (Youth Engagement Program) resource and instruction materials were provided to attendees, and have been passed along to Parish staff for review and possible incorporation in future programs.
- **Day of Pampering:** The response to the Pampering Day has been strong, with over 50 women signed up.
- **Parish Leadership Training:** Reports were delivered on the Archdiocese of Baltimore, Parish Leadership Training seminars attended by several council members: Pastoral Council (Loretta); Finance Committee (Maureen/Jean); Corporators (Rick).
- **Message to Ministry Group Leaders, Reporting Org Chart, and New Report Format:** Rick reported that during the summer the Executive Committee will be working on a message to staff and ministry heads explaining the revised staff and council organization support structure and the streamlined reporting format for ministries.

### **New Business**

- **Environmental Responsibility:** Jack Weaver walked the site with the environmental design group that is doing work at Holy Family under an environmental grant received earlier this year. The focus of the grant is on landscaping and water management.
- **Next Meeting:** Several members suggested that we invite the new Director of Family Ministry to our June meeting.

### **Good of the Order**

### **Final Blessing/Adjourn**

### **Upcoming Meetings:**

Tuesday, June 23, 2015 at 7:30 PM – Classroom 12-13 (*Pot Luck Reception at 7:00 PM*)